



Board of Trustees

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Minutes Regular Meeting

Thursday, January 17, 2019 at 2 PM

Library Meeting Room at the Library/Community Center

Members Present: Mary Fatsi, Robert LaChance, Donna Lynch, and Bernadette Quercia

Staff Present: Alison Boutaugh, Library Director, and Linda Kaplan, Recording Secretary

Guests Present: None

Members Not Present: Anna Naum and Aileen Witkowski

Robert LaChance called the meeting to order at 2:00 PM.

Secretary's Reports:

- 1- **Donna Lynch moved and Mary Fatsi seconded the motion to accept the Secretary's Minutes.**
There was no discussion. **The motion carried unanimously.**

Correspondence: None

Financial Report:

- 1- **Mary Fatsi moved and Bernadette Quercia seconded the motion to accept the Financial Report.**
There was no discussion. **The motion carried unanimously.**

Director's Report:

- 1- Alison Boutaugh reviewed the Room Use Policy beyond normal access hours and the charges related to the room use, which have been in effect since 2014.
- 2- **Donna Lynch moved and Mary Fatsi seconded the motion to raise the hourly rate fee for room use beyond normal hours.** There was no discussion. **The motion carried unanimously.**
- 3- **Mary Fatsi moved and Bernadette Quercia seconded the motion to accept the Director's Report.**
There was no discussion. **The motion carried unanimously.**

Old Business:

- 1- Buildings and Grounds Update:
 - a. The humidifier has been scheduled for installation.
 - b. Alison Boutaugh reported that the fire alarm panel replacement has gone to bid.

c. *934 Riverside Drive ~ North Grosvenordale, CT 06255*
d. *Phone: 860.923.9779 Web: www.thompsonpubliclibrary.org*

2- Children's Section Update:

- a. Alison Boutaugh reported that all the furnishings have been delivered, that there is room to store the furnishings in the library, and that the need to store the furnishings in an outside facility can be cancelled.
- b. The Board agreed to schedule a Special Meeting on Friday, January 25, 2019 at 10:30 AM to meet with the children's section's architect.

3- FY20 Budget:

- a. The Board chose Tuesday, February 5, 2019, at 10 AM to do a budget presentation to the Board of Selectmen.
- b. **Mary Fatsi moved and Donna Lynch seconded the motion to move the FY20 budget forward to the Board of Selectmen.** There was no discussion. **The motion carried unanimously.**

4- Library Website:

- a. Alison Boutaugh will continue to explore options for a new library website.

New Business: None

Citizens' Comments: None

Trustees' Comments: None

Announcements:

- 1- The next Regular Meeting will be held on Thursday, February 21, 2019 at 2 PM at the Library/Community Center.

Adjournment:

- 1- Robert LaChance adjourned the meeting at 3:23 PM.



Linda Kaplan, Recording Secretary

LBT 1-18-18

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