



Board of Trustees

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**Minutes: Regular Meeting
Thursday, March 21, 2019 at 2 PM
Library Meeting Room at the Library/Community Center**

Members Present: Mary Fatsi, Robert LaChance, Donna Lynch, Anna Naum, Bernadette Quercia, and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director and Linda Kaplan, Recording Secretary

Guests Present: None

Members Not Present: None

Robert LaChance called the meeting to order at 2:01 PM.

Amendment to Agenda:

- 1- Aileen Witkowski moved and Anna Naum seconded the motion to amend the agenda to include two Secretary's reports and add "Website" under Old Business. There was no discussion. The motion carried unanimously.**

Secretary's Reports:

- 1- Donny Lynch moved and Aileen Witkowski seconded the motion to accept the Secretary's minutes of the February 21, 2019 Regular Meeting. There was no discussion. The motion carried unanimously.**
- 2- Donna Lynch moved and Aileen Witkowski seconded the motion to accept the Secretary's minutes of the March 1, 2019 Special Meeting. There was no discussion. The motion carried unanimously.**

Correspondence: None

Financial Report:

- 1- Alison Boutaugh reviewed the Financial Report. Included in the report is a line to attend the CT Library Association conference in Mystic at the end of April. Donna Lynch said that she was extremely pleased to see the staff attending a professional development conference.**
- 2- Donna Lynch moved and Anna Naum seconded the motion to accept the Financial Report. There was no discussion. The motion carried unanimously.**

Director's Report:

- 1- Alison Boutaugh reviewed the Director's Report.**
- 2- Anna Naum moved and Mary Fatsi seconded the motion to accept the Director's Report. There was no discussion. The motion carried unanimously.**

Old Business:

- 1- Buildings and Grounds Update:**
 - a. Alison Boutaugh stated that the alarm panel bid had been accepted by the Board of Selectmen.**

Old Business (cont'd):

- 2- Children's Reading Area:
 - a. Alison Boutaugh reported that a 12-week timeline for a work schedule was created and the first coat of paint has been completed.
- 3- 25th Celebration of the Riverside Drive building:
 - a. Alison Boutaugh and the Board of Trustees discussed activities for the celebration on May 18th.
- 4- FY20 Budget:
 - a. Alison Boutaugh reviewed the recent cuts to the 2020 Library budget. The Board agreed that the library patrons should be notified as to how the cuts may impact library usage.
- 5- Website:
 - a. Alison Boutaugh said that, due to impending budget cuts, she will have to reassess website updates.

New Business:

- 1- Movies at the Library:
 - a. Alison Boutaugh reported that the current movie showings have been extremely popular. The Board unanimously approved continuing to show the movies that library patrons enjoy and want to see.

Citizens' Comments: None

Trustees' Comments: None

Announcements:

- 1- The next Regular Meeting will be held on Thursday, April 18, 2019 at 2 PM at the Library/Community Center.

Adjournment:

- 1- Robert LaChance adjourned the meeting at 3:25 PM.



Linda Kaplan, Recording Secretary

LBT 3-21-19

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