



*Board of Trustees*

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**Minutes: Regular Meeting**

**Thursday, October 17, 2019 at 2 PM**

**Library Meeting Room at the Library/Community Center**

Members Present: Mary Fatsi, Robert LaChance, Donna Lynch, Anna Naum, and Bernadette Quercia

Staff Present: Alison Boutaugh, Library Director and Linda Kaplan, Recording Secretary

Guests Present: None

Members Not Present: Aileen Witkowski

**Robert LaChance called the meeting to order at 2:00 PM.**

*Secretary's Report:*

- 1- **Donna Lynch moved and Anna Naum seconded the motion to accept the Secretary's minutes of the September 19, 2019 Regular Meeting.** There was no discussion. **The motion carried unanimously.**

*Correspondence:* None

*Financial Report:*

- 1- **Anna Naum moved and Mary Fatsi seconded the motion to accept the Financial Report as presented.** There was no discussion. **The motion carried unanimously.**

*Director's Report:*

- 1- **Anna Naum moved and Mary Fatsi seconded the motion to accept the Director's Report as presented.** There was no discussion. **The motion carried unanimously.**

*Old Business:*

- 1- **Donna Lynch moved and Mary Fatsi seconded the motion to close the library on Friday and Saturday, November 8 – 9, 2019 for building maintenance service.** All the vents need to be cleaned, the partitions need servicing, and walls need to be repaired and painted. **The motion carried unanimously.**
- 2- Alison Boutaugh is looking into the replacement of the building's security cameras and telephone system.

*New Business:* None

*Citizens' Comments:* None

*Trustees' Comments:* None

*Announcements:* The next Regular Meeting will be held on Thursday, November 21, 2019 at 2 PM at the Library/Community Center.

*Adjournment:*

- 1- Robert LaChance adjourned the meeting at 2:52 PM.



Linda Kaplan, Recording Secretary

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LBT 10-17-19

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