



*Board of Trustees*

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**Minutes: Regular Meeting**

**Thursday, September 19, 2019 at 2 PM**

**Library Meeting Room at the Library/Community Center**

Members Present: Mary Fatsi, Robert LaChance, Donna Lynch, Anna Naum, and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director and Linda Kaplan, Recording Secretary

Guests Present: None

Members Not Present: Bernadette Quercia

**Robert LaChance called the meeting to order at 2:05 PM.**

***Secretary's Report:***

- 1- Donna Lynch moved and Anna Naum seconded the motion to accept the Secretary's minutes of the May 16, 2019 Regular Meeting. The motion carried unanimously.**

***Correspondence:*** None

***Financial Report:***

- 1- Anna Naum moved and Aileen Witkowski seconded the motion to accept the Financial Report. There was no discussion. The motion carried unanimously.**

***Director's Report:***

- 1- Aileen Witkowski moved and Donna Lynch seconded the motion to purchase a Lego table and maple KEVA planks with remaining funds from the Children's Reading Area Project. There was no discussion. The motion carried unanimously.**
- 2- Anna Naum moved and Mary Fatsi seconded the motion to accept the Director's Report. There was no discussion. The motion carried unanimously.**

***Old Business:***

- 1- Donna Lynch moved and Anna Naum seconded the motion to send a memo to the Finance Department authorizing set wages based on numbers previously submitted for FY20 library staff. There was no discussion. The motion carried unanimously.**
- 2- Building and Grounds Update: Painting, servicing the partitions, and cleaning vents will be scheduled.**
- 3- Website Project: Work is continuing on the website's design and content.**

*New Business:*

- 1- **Aileen Witkowski moved and Donna Lynch seconded the motion to use grant funds for the FY20 Children's Book Account.** There was no discussion. **The motion carried unanimously.**
- 2- **Donna Lynch moved and Aileen Witkowski seconded the motion to use grant funds to replace public computers, not exceeding the amount of \$12, 195.** There was no discussion. **The motion carried unanimously.**

*Citizens' Comments:* None

*Trustees' Comments:*

- 1- Robert LaChance would like the Board of Trustees to respond to grievances towards the library by publishing a statement from the Library Board in a local newspaper. Board of Trustees members agreed.

*Announcements:* The next Regular Meeting will be held on Thursday, October 17, 2019 at 2 PM at the Library/Community Center.

*Adjournment:*

- 1- Robert LaChance adjourned the meeting at 3:33 PM.



Linda Kaplan, Recording Secretary

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