



Board of Trustees

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Minutes: Regular Meeting

Thursday, January 16, 2020 at 2 PM

Library Meeting Room at the Library/Community Center

Members Present: Mary Fatsi, Robert LaChance, Donna Lynch, Anna Naum, and Bernadette Quercia, and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director and Linda Kaplan, Recording Secretary

Guests Present: First Selectman Amy St. Onge

Members Not Present: None

Robert LaChance called the meeting to order at 2:00 PM.

Secretary's Report:

- 1- **Donna Lynch moved and Mary Fatsi seconded the motion to accept the Secretary's minutes of the December 19, 2019 Regular Meeting.** There was no discussion. **The motion carried unanimously.**

Correspondence: None

Financial Report:

- 1- Alison Boutaugh reviewed the Financial Report.
- 2- **Mary Fatsi moved and Anna Naum seconded the motion to accept the Financial Report.** There was no discussion. **The motion carried unanimously.**

Director's Report:

- 1- Alison Boutaugh discussed the Director's Report. She passed around cards that were filled out by patrons who had wonderful comments regarding the library's services.
- 2- **Anna Naum moved and Mary Fatsi seconded the motion to accept the Director's Report.** There was no discussion. **The motion carried unanimously.**

Old Business:

- 1- Building and Grounds Updates:
 - a. Alison Boutaugh reviewed the bids to replace the two heat pumps servicing the Community Center.
 - b. **Donna Lynch moved and Bernadette Quercia seconded the motion to send a memo from the Library Board of Trustees to the Board of Selectmen endorsing the bid from New England Mechanical.**
 - c. Alison Boutaugh mentioned that she has been in discussions about replacing the security camera system.

2- FY2020/21 Budget

- a, The Board agreed to attend a budget workshop on February 11th at the Town Hall.
- b, The Board discussed wage increases for the library clerks and increasing the building budget and capital improvement budget as the building continues to age and will require updates projects.

New Business: None

Citizens' Comments: None

Trustees' Comments: None

Announcements: The next Regular Meeting will be held on Thursday, February 20, 2020 at 2 PM at the Library/Community Center.

Adjournment:

- 1- Robert LaChance adjourned the meeting at 3:26 PM.



Linda Kaplan, Recording Secretary

LBT 1-16-2020

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