



*Board of Trustees*

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**Minutes Special Meeting  
Thursday, February 25, 2021 at 2 PM  
at the Library/Community Center**

Members Present: Robert LaChance, Donna Lynch, Anna Naum, Bernadette Quercia and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director, and Linda Kaplan, Recording Secretary

Guests Present: None

Members Not Present: Mary Fatsi

**Robert LaChance called the meeting to order at 2:05 PM.**

***Secretary's Report:***

- 1- **Aileen Witkowski moved and Bernadette Quercia seconded the motion to accept the Secretary's Report as presented. There was no discussion. The motion carried with one abstention from Donna Lynch, who was unable to attend the January meeting.**

***Correspondence:*** None

***Financial Report:***

- 1- **Anna Naum moved and Donna Lynch seconded the motion to accept the Financial Report as presented. There was no discussion. The motion carried unanimously.**

***Director's Report:***

- 1- Alison Boutaugh reviewed the Director's Report.
- 2- **Anna Naum moved and Aileen Witkowski seconded the motion to accept the Director's Report. There was no discussion. The motion carried unanimously.**

**Old Business:**

- 1- Buildings and Grounds Updates:
  - a. Alison Boutaugh reviewed the need to replace the lighting over the circulation desk.
  - b. **Anna Naum moved and Donna Lynch seconded the motion to expend no more than \$6000 from the Capital Building Transfer Fund to replace both tiers of lightbulbs over the circulation desk.** There was no discussion. **The motion carried unanimously.**
  - c. **Donna Lynch moved and Aileen Witkowski seconded the motion to close the library during the time the lighting project is performed.** There was no discussion. **The motion carried unanimously.**
- 2- FY2022 Budget
  - a. The Board discussed the recent budget presentation.

**New Business:** None

**Citizens' Comments:** None

**Trustees' Comments:**

- 1- Donna Lynch commented on her experience visiting the Children's Section of the library. She said that the area now is so beautiful and so welcoming. Alison Boutaugh and the rest of the Board members agreed.

**Announcements:**

- 1- The next Regular Meeting will be held on Thursday, March 18, 2021 at 2 PM at the Library/Community Center.

**Adjournment:**

- 1- Robert LaChance adjourned the meeting at 3:00 PM.



Linda Kaplan, Recording Secretary

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LBT 2-25-2021

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