



**Minutes Regular Meeting
Thursday, August 19, 2021 at 2 PM
at the Library/Community Center**

Members Present: Robert LaChance, Donna Lynch, Anna Naum, Bernadette Quercia and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director, and Linda Kaplan, Recording Secretary

Guests Present: Amy St. Onge, First Selectman

Members Not Present: Mary Fatsi

Robert LaChance called the meeting to order at 2:05 PM.

New Business:

1. FY2020/21 Wages

- a. The FY2020/21 wages were discussed with Amy St. Onge in response to inquiries by the Board regarding custodial staff. Robert LaChance explained that the library's day custodian has been performing extra duties because the library hasn't had an evening custodian for many months. Amy explained the history of wage increases to the town's union members and suggested that the library could use the line item in the library's budget to give a wage increase to the day custodian.
- b. Amy offered to discuss this option with Orla McKiernan-Rafferty, Finance Director, and report back to the Board with an answer.
- c. The Board discussed the day custodian's wage increase and agreed it would be temporary until an evening custodian is hired.

2. Review Policy for Computer Use and Public Access Internet

- a. Alison Boutaugh discussed the older policies and procedures dating back to 1997 regarding public access to the internet and computer use in the library.
- b. Alison presented an updated policy and reviewed the changes to the Board.
- c. **Donna Lynch moved and Aileen Witkowski seconded the motion to accept to the new Policy for Computer Use and Public Access Internet.** There was no further discussion. **The motion passed unanimously.**

Citizens' Comments: None

Trustees' Comments: None

Announcements:

- 1- The next Regular Meeting will be held on Thursday, September 16, 2021 at 2 PM at the Library/Community Center.

Adjournment:

- 1- Robert LaChance adjourned the meeting at 2:35 PM.



Linda Kaplan, Recording Secretary

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