



Board of Trustees

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**Minutes Regular Meeting
Thursday, September 16, 2021 at 2 PM
at the Library/Community Center**

Members Present: Mary Fatsi, Robert LaChance, Donna Lynch, Anna Naum, Bernadette Quercia and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director, and Linda Kaplan, Recording Secretary

Guests Present: None

Members Not Present: None

Robert LaChance called the meeting to order at 2:05 PM.

Secretary's Report:

- 1- An amendment was made to the minutes of the June 17, 2021 regular meeting regarding Buildings and Grounds Updates. The amendment states that the Board of Trustees is in full support for the Town of Thompson to find funding for the Library/Community Center's roof repairs.
- 2- **Donna Lynch moved and Aileen Witkowski seconded the motion to accept the correction to the June 21, 2021 minutes as amended.** There was no further discussion. **The motion carried unanimously.**
- 3- **Donna Lynch moved and Anna Naum seconded the motion to accept the Secretary's Report from the August 19, 2021 regular meeting as presented.** There was no discussion. **The motion carried unanimously.**

Correspondence: None

Financial Report:

- 1- Alison Boutaugh reviewed last year's fiscal year's report, then reviewed the current year's financial report.
- 2- **Anna Naum moved and Bernadette Quercia seconded the motion to accept the Financial Report as presented.** There was no further discussion. **The motion carried unanimously.**

*934 Riverside Drive ~ North Grosvenordale, CT 06255
Phone: 860.923.9779 Web: www.thompsonpubliclibrary.org*

Director's Report:

- 1- Alison Boutaugh reviewed the Director's Report, highlighting the Family Read Aloud program and pointing out the beautifully crafted model of the famous Dec. 4, 1891 Four Engine Train Wreck Display currently being on view in the Meeting Room through December.
- 2- Alison Boutaugh also mentioned that Sara Menard's last day will be on Sept. 25th, and a job posting for a new Circulation Supervisor and Computer Support has been issued.
- 3- **Anna Naum moved and Donna Lynch seconded the motion to accept the Director's Report as presented.** There was a brief discussion regarding the purchases of the air purifiers and Zona machine, and a reminder that the Book Sale is this coming Saturday, Sept. 18th, from 10am – 1 pm.. **The motion carried unanimously.**

Old Business:

- 1- Buildings and Grounds:
 - a. Alison Boutaugh discussed the Unit #5 heat pump, which has been troublesome for a number of years.

New Business:

- 1- Based on a discussion regarding a wage increase for the library's morning custodian with Amy St. Onge, First Selectman, at last month's regular meeting, the Board suggested sending a memo to the Finance Office with the recommendation that the morning custodian get an increase of \$1 per hour retroactively from July 7, 2020 through October 1, 2021 to compensate for additional duties performed.
- 2- **Anna Naum moved and Donna Lynch seconded the motion to send the memo with the request for the wage increase as discussed.** There was no further discussion. **The motion carried unanimously.**

Citizens' Comments: None

Trustees' Comments:

- 1- Robert LaChance welcomed Mary Fatsi back to the meeting.

Announcements:

- 1- The next Regular Meeting will be held on Thursday, October 21, 2021 at 2 PM at the Library/Community Center.

Adjournment:

- 1- Robert LaChance adjourned the meeting at 3:18 PM.



Linda Kaplan, Recording Secretary

LBT 9-16-2021

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