



*Board of Trustees*

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**Minutes Regular Meeting  
Thursday, December 15, 2022 at 2 PM  
at the Library/Community Center**

Members Present: Robert LaChance, Mary Fatsi, Anna Naum, Bernadette Quercia and Aileen Witkowski  
Staff Present: Alison Boutaugh, Library Director, and Linda Kaplan, Recording Secretary  
Guests Present: None  
Members Not Present: Donna Lynch

**Robert LaChance called the meeting to order at 2:01 PM.**

*Secretary's Report:*

- 1- **Aileen Witkowski moved and Anna Naum seconded the motion to accept the Secretary's Report of November 17, 2022.** There was no discussion. **The motion carried unanimously.**

*Correspondence:* None

*Financial Report:*

- 1- The Board reviewed the Financial Report.
- 2- **Bernadette Quercia moved and Aileen Witkowski seconded the motion to accept the Financial Report as presented.** There was no discussion. **The motion carried unanimously.**

*Director's Report:*

- 1- Alison Boutaugh reviewed the 2023 Adult Reading Challenge. She also said that the library was retiring the Food for Fines. Alison mentioned that she had to cover for some staffing absences this week.

*Old Business:*

- 1- Buildings and Grounds:
  - a. Alison Boutaugh was pleased to report that the parking lot lights were replaced.
  - b. Alison mentioned that there was an issue with the heating system in the Community Room that required repairs.

*New Business:*

- 1- **Aileen Witkowski moved and Mary Fatsi seconded the motion to approve the FY2023/2024 budgets as presented and have the budgets go forward to the town.** After reviewing the material, there was no further discussion. **The motion carried unanimously.**

*Citizens' Comments:* None

*Trustees' Comments:*

- 1- Robert LaChance thanked Alison Boutaugh for going above and beyond to cover for staff absences this week and wished everyone a Merry Christmas.

*Adjournment:* The Board adjourned at 3:04 PM.

*Announcements:*

- 1- The next Regular Meeting of the Library Board of Trustees will be held on Thursday, January 19, 2023 at 2:00 PM at the Library/Community Center.



Linda Kaplan, Recording Secretary

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LBT 12-15-2022