



Board of Trustees

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**Minutes Regular Meeting
Thursday, January 19, 2023 at 2 PM
at the Library/Community Center**

Members Present: Robert LaChance, Donna Lynch, Bernadette Quercia, and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director, and Linda Kaplan, Recording Secretary

Guests Present: Daryn Trudeau

Members Not Present: Mary Fatsi and Anna Naum

Robert LaChance called the meeting to order at 2:02 PM.

Old Business:

1- Buildings and Grounds Updates:

- a. Alison Boutaugh introduced Daryn Trudeau from Trudeau Electric of Thompson, who discussed a retro-fit project which would replace the current LED fixtures. He explained how updating the building's light fixtures would eliminate the need to have stock on hand, including bulbs and ballasts as well as saving money on labor to replace them.
- b. Alison Boutaugh discussed an initial Phase One Project to replace the light fixtures that surround the main desk and the children's wing. She explained that there is currently a \$25 per light fixture savings incentive and this project would immediately cut down on electricity usage.
- c. The Board of Trustees thanked Daryn Trudeau for explaining the project to them and answering their questions before he left.
- d. **Bernadette Quercia moved and Donna Lynch seconded the motion to go ahead with Phase One, replacing 36 light fixtures at a cost of \$8200 from the Capital Transfer Account. There was no further discussion. The motion passed unanimously.**
- e. Alison Boutaugh reported that the boiler replacement project by New England Mechanical began on January 16, 2023.

Secretary's Report:

- 1- **Aileen Witlowski moved and Bernadette Quercia seconded the motion to accept the Secretary's Report of December 15, 2022. There was no discussion. The motion passed, with one abstention by Donna Lynch, who did not attend the December 15, 2022 meeting .**

Correspondence: None

***934 Riverside Drive ~ North Grosvenordale, CT 06255
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Financial Report:

- 1- Alison Boutaugh discussed items on the Financial Report as well as current expenditures that will be paid soon.
- 2- **Donna Lynch moved and Bernadette Quercia seconded the motion to accept the Financial Report as presented.** There was no discussion. **The motion carried unanimously.**

Director's Report:

- 1- Alison Boutaugh invited the Board to the Connecticut Library Association's Region 3 Library Advocacy Event for local and state legislators, which is being held on Tuesday, January 24, 2023 at 8:30 AM at the Library.
- 2- Alison Boutaugh said that there has been a large response to the Library's 2023 Reading Challenge programs for adults and families and that the newly revamped Fresh Start program has been collecting funds and returned materials.
- 3- **Donna Lynch moved and Bernadette Quercia seconded the motion to accept the Director's Report as presented.** There was no further discussion. **The motion carried unanimously.**

New Business: None

Citizens' Comments: None

Trustees' Comments: None

Adjournment: The Board adjourned at 3:06 PM.

Announcements:

- 1- The next Regular Meeting of the Library Board of Trustees will be held on Thursday, February 16, 2023 at 2:00 PM at the Library/Community Center.



Linda Kaplan, Recording Secretary

LBT 1-19-2023

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