



Board of Trustees

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**Minutes Regular Meeting
Thursday, March 16, 2023 at 2 PM
at the Library/Community Center**

Members Present: Robert LaChance, Mary Fatsi, Donna Lynch, Bernadette Quercia, and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director, and Linda Kaplan, Recording Secretary

Guests Present: Amanda Jean Lincoln, Assistant Director of Thompson Recreation and Genevieve Dubois

Members Not Present: Anna Naum

Robert LaChance called the meeting to order at 2:00 PM.

Secretary's Report:

- 1- Donna Lynch moved and Aileen Witkowski seconded the motion to accept the Secretary's Report of January 19, 2023. There was no discussion. The motion carried unanimously.**

Correspondence:

- 1- Alison Boutaugh and the Library Board of Trustees received a memo from First Selectman Amy St.Onge regarding use of the Community Center for senior citizens.
- 2- Guests Amanda Jean Lincoln and Genevieve Dubois addressed Alison Boutaugh and the Library Board of Trustees to discuss the use of the Community Center's rooms 1 and 2 as a dedicated space for seniors. Robert LaChance explained that the seniors have lunch Monday through Friday and often stay after lunch to socialize. He said that there would need to be sufficient notice before planning to open the partitions between the two community rooms to ensure that qualified personnel were there to safely open and close the partitions. The community rooms are also used by many community groups and as a polling place, so scheduling would need to be taken into consideration before Community Room 2 was used.
- 1- Donna Lynch moved and Bernadette Quercia seconded the motion to continue to welcome seniors from 10am to 4pm daily in Community Room 1 with the option of expanding to Community Room 2 with enough notification to library staff regarding the coordination of room use needs. There was no further discussion. The motion carried unanimously.**

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Financial Report:

- 1- Alison Boutaugh discussed the Financial Report, pointing out that costs for library supplies and building maintenance have gone up.
- 2- **Donna Lynch moved and Mary Fatsi seconded the motion to accept the Financial Report as presented.** There was no discussion. **The motion carried unanimously.**

Director's Report:

- 1- Alison Boutaugh plans to use the \$4500 allotted for new computers to purchase five staff computers.
- 2- **Bernadette Quercia moved and Donna Lynch seconded the motion to accept the Director's Report as presented.** There was no further discussion. **The motion carried unanimously.**

Old Business:

- 1- Buildings and Grounds Updates:
 - a. Alison Boutaugh explained that emergency lights throughout the building need to be replaced and will cost \$1440. She also explained that the cost of electricity doubled in February and March.

New Business: None

Citizens' Comments: None

Trustees' Comments: None

Adjournment: The Board adjourned at 3:30 PM.

Announcements:

- 1- The next Regular Meeting of the Library Board of Trustees will be held on Thursday, April 20, 2023 at 2:00 PM at the Library/Community Center.



Linda Kaplan, Recording Secretary

LBT 3-16-2023