



Board of Trustees

Page 1 of 2

**Minutes Regular Meeting
Thursday, May 18, 2023 at 2 PM
at the Library/Community Center**

Members Present: Robert LaChance, Mary Fatsi, Donna Lynch, Bernadette Quercia and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director, and Linda Kaplan, Recording Secretary

Guests Present: None

Members Not Present: Anna Naum

Robert LaChance called the meeting to order at 2:03 PM.

Secretary's Report:

- 1- **Donna Lynch moved and Aileen Witkowski seconded the motion to accept the Secretary's Report of April 20, 2023 as presented.** There was no discussion. **The motion carried unanimously.**

Financial Report:

- 2- Alison Boutaugh reviewed the Financial Report.
- 3- **Aileen Witkowski moved and Mary Fatsi seconded the motion to accept the Financial Report as explained.** Alison Boutaugh said that the increase in the electric bill was being covered by the savings from not having an evening custodian at this time. **The motion carried unanimously.**

Director's Report:

- 1- Alison Boutaugh discussed the success of the Quiet Corner Reads program on May 16th at the Mansion at Bald Hill. The Library Board members who attended agreed that the author/speaker, William Kent Krueger, gave a wonderful presentation and was happy to see that all the seats had been sold out.
- 2- Alison Boutaugh discussed the theme for the Summer Reading Program: *Bee a Reader*. She showed the Board a small booklet that will be handed out to participants to be used for journaling or other uses.
- 3- Alison Boutaugh showed the Board members a copy of a new library card that will be offered to young children, most of whom attend the library's children's programs.
- 4- **Donna Lynch moved and Bernadette Quercia seconded the motion to accept the Director's Report as presented.** There was no further discussion. **The motion carried unanimously.**

Old Business:

1- Buildings and Grounds Updates:

- a. Alison Boutaugh mentioned that the columns in the front of the building had recently been given a fresh coat of white paint. She also said that the rope attached to the flagpole had been replaced with the assistance of the Public Works Department.
- b. Alison Boutaugh said that the roof replacement project is now under contract.
- c. Alison Boutaugh mentioned that the Building Maintenance Days will be performed on Friday, May 26th and Saturday, May 27th while the library is closed. Maintenance projects include carpet cleaning and some electrical work.

New Business: None

Citizens' Comments: None

Trustees' Comments:

- 1- Donna Lynch thanked Alison Boutaugh for her kindness in helping a special friend get a new library card.

Adjournment:

- 1- **The meeting was adjourned at 2:45 PM.**

Announcements:

- 1- The next Regular Meeting of the Library Board of Trustees will be held on Thursday, June 15, 2023 at 2:00 PM at the Library/Community Center.



Linda Kaplan, Recording Secretary

LBT 5-18-2023