



Board of Trustees

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**Minutes Regular Meeting
Thursday, June 15, 2023 at 2 PM
at the Library/Community Center**

Members Present: Robert LaChance, Mary Fatsi, Donna Lynch, Anna Naum, Bernadette Quercia,
and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director and Linda Kaplan, Recording Secretary

Guests Present: None

Members Not Present: None

Robert LaChance called the meeting to order at 2:09 PM.

New Agenda Item:

- 1- Alison Boutaugh requested the addition of an agenda item to be included in today's meeting regarding grant funds for children's books. **Donna Lynch moved and Aileen Witkowski seconded the motion to accept the new agenda item and add it to *New Business*.** There was no further discussion. **The motion carried unanimously.**

Secretary's Report:

- 1- **Donna Lynch moved and Aileen Witkowski seconded the motion to accept the Secretary's Report of May 18, 2023 as corrected.** The correction in the Financial Report, Item #3 is: Alison Boutaugh said that the increase in the electric bill was being covered by the savings from not having an evening custodian *for some* time. **The motion carried unanimously.**

Financial Report:

- 1- Alison Boutaugh reviewed the Financial Report and pointed out that utility bills are higher during this budget year.
- 2- **Aileen Witkowski moved and Donna Lynch seconded the motion to accept the Financial Report.** There was no further discussion. **The motion carried unanimously.**

Director's Report:

- 1- Alison Boutaugh handed out *Bee a Reader* journals to the Board members, which is part of this summer's reading program. She also said that the Touch a Truck event in the library's parking lot on June 1 was a great success. Alison hopes that Touch a Truck becomes an annual event.
- 2- **Aileen Witkowski moved and Donna Lynch seconded the motion to accept the Director's Report.** There was no discussion. **The motion carried unanimously.**

**934 Riverside Drive ~ North Grosvenordale, CT 06255
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Old Business:

1- Buildings and Grounds Updates:

- a. Alison Boutaugh reviewed the building maintenance projects and pointed out the freshly painted walls in the meeting room.
- b. Alison Boutaugh said that the handicap parking area will be getting freshly-painted lines in the parking lot and updated signage.
- c. Alison Boutaugh asked the Board's opinion on painting the men's bathroom to eliminate peeled wallpaper and graffiti. The Board's consensus was to remove the wallpaper altogether and paint the walls and ceiling, agreeing that the cost of \$3250 was reasonable for the entire project.
- d. Alison Boutaugh mentioned that the underground boiler tank needs to be replaced. She agreed to send a memo to the Selectmen's office on behalf of the Board of Trustees, asking the town to prioritize the replacement of the underground tank, which would include investigating what the project will entail and how much it will cost.

New Business:

- 1- Donna Lynch moved and Anna Naum seconded the motion to approve grant funds for the children's book account.** Alison Boutaugh explained that the \$3159 in grant money was already received and being held by the town. There was no further discussion. **The motion carried unanimously.**

Citizens' Comments: None

Trustees' Comments:

- 1- Donna Lynch said that a Dudley resident who frequents the Thompson Library made a complaint about not being able to buy tickets to the Quiet Corner Reads event at the Mansion on Bald Hill. Donna said that she explained to the woman that seating was limited and that tickets went to Quiet Corner residents first.

Adjournment:

- 1- **Bernadette Quercia moved and Aileen Witkowski seconded the motion to adjourn the meeting at 2:55.** The Board agreed to cancel regular meetings in July and August. **The motion passed unanimously.**

Announcements:

- 1- The next Regular Meeting of the Library Board of Trustees will be held on Thursday, September 21, 2023 at 2:00 PM at the Library/Community Center.



Linda Kaplan, Recording Secretary

LBT 6-15-2023

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