



Board of Trustees

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**Minutes Regular Meeting
Thursday, September 21, 2023 at 2 PM
at the Library/Community Center**

Members Present: Robert LaChance, Mary Fatsi, Donna Lynch, Anna Naum, Bernadette Quercia,
and Aileen Witkowski
Staff Present: Alison Boutaugh, Library Director and Linda Kaplan, Recording Secretary
Guests Present: None
Members Not Present: None

Robert LaChance called the meeting to order at 2:13 PM.

Secretary's Report:

- 1- Donna Lynch moved and Aileen Witkowski seconded the motion to accept the Secretary's Report of June 15, 2023 as presented. There was no discussion. The motion carried unanimously.**

Financial Report:

- 1- Alison Boutaugh presented two Financial Reports, the first ending on June 30, 2023 at the end of the 2022-2023 fiscal year and the current Financial Report dated from July 1, 2023 to September 21, 2023.
- 2- Donna Lynch moved and Anna Naum seconded the motion to accept the Financial Reports as presented. There was no discussion. The motion carried unanimously.**

Director's Report:

- 1- Alison Boutaugh highlighted parts of the written Director's Report., She said that the town safety committee was happy with its tour of the building. Alison also reviewed the Statistics Report, mentioning that there were almost 1000 more visitors to the library this summer than last summer.
- 2- Donna Lynch moved and Anna Naum seconded the motion to accept the Director's Report. There was no discussion. The motion carried unanimously.**

Old Business:

- 1- Buildings and Grounds Updates:
 - a. Alison Boutaugh reported that the building's roof project has been ongoing and that a plumber made a service call to repair the flushing problems on the public toilets.
 - b. Alison Boutaugh mentioned that she contacted Eversource about a "good size" hole in the grounded transformer cabinet outside the building because of possible safety issues.

Buildings and Grounds Updates (Cont.):

- c. Alison Boutaugh reported that the Eversource bill was 26% less that last year at this time.
- d. **Donna Lynch moved and Anna Naum seconded the motion to approve \$9789 from the Building Transfer Capital Improvement Account to replace 39 lighting units with LED light units in the community rooms and meeting room.** There was no further discussion. **The motion carried unanimously.**

New Business:

- 1- **Donna Lynch moved and Mary Fatsi seconded the motion to accept “with gratitude to the Thompson Library” the updated Collection Development Policy and the Request for Reconsideration of Library Material form.** The Board discussed the three versions presented and made some corrections. There was no further discussion. **The motion carried unanimously.**
- 2- The Board discussed the Room Use Request made by the Recreation Department. Robert LaChance said that he wanted to talk to the Recreation Department to get more clarification on the event that is being proposed. The Board agreed that he should get more information. He will report back at the next meeting.
- 3- **Anna Naum moved and Mary Fatsi seconded the motion to change the next Regular Board Meeting to October 26, 2023.** There was no discussion. **The motion carried unanimously.**

Citizens' Comments: None

Trustees' Comments: None

Adjournment:

- 1- **Anna Naum moved and Aileen Witkowski seconded the motion to adjourn the meeting at 3:45 PM.** There was no discussion. **The motion carried unanimously.**

Announcements:

- 1- The next Regular Meeting of the Library Board of Trustees will be held on Thursday, October 26, 2023 at 2:00 PM at the Library/Community Center.



Linda Kaplan, Recording Secretary

LBT 9-21-2023