Board of Trustees

Minutes: Special Meeting
Thursday, June 13, 2024 at 2 PM
at the Library/Community Center

Members Present: Robert LaChance, Mary Fatsi, Linda Jarmolowicz, Donna Lynch, Anna Naum, and Aileen Witkowski

Staff Present: Alison Boutaugh, Library Director and Linda Kaplan, Recording Secretary

Guests Present: None

Members Not Present: None

Demonstration:

1- Alison Boutaugh introduced Liz Rooker, a new library staff member, to the members of the Board of Trustees. Then Alison introduced library staff member Jennifer Andrews, who demonstrated the Toniebox, which plays audio books for very young children.

Robert LaChance called the meeting to order at 2:18 PM.

Secretary's Report:

1- Aileen Witkowski moved and Donna Lynch seconded the motion to accept the Secretary's Report from April 18, 2024. There was no discussion**. The motion carried unanimously.**

Correspondence: None

Financial Report:

1- Alison Boutaugh explained some items on the Financial Report.
2- Anna Naum moved and Mary Fatsi seconded the motion to accept the Financial Report as presented. There was no discussion. **The motion carried unanimously.**

Director's Report:

1- The Board members reviewed the Director's Report. Alison Boutaugh mentioned that a poster printer had been purchased using the donations made to the Friends' Next Chapter fund and invited the Board members to see the new poster printer after the meeting.
2- Alison Boutaugh also mentioned that replacement pads were ordered via Putnam EMS and the AED device is now operational..
3- Donna Lynch moved and Mary Fatsi seconded the motion to accept the Director's Report as presented. There was no discussion. **The motion carried unanimously.**

Old Business:

1- Buildings and Grounds Updates:

a. Alison Boutaugh reported that the oil tank project went out to bid and the Board of Selectmen awarded the contract to Kropp Environmental Contractors. Alison reported that she was told by the First Selctman and Financial Director that all funds in the Capital Building Fund will be used for the oil tank project and that pending priority projects will be postponed for now.

New Business:

1- Donna Lynch moved and Aileen Witkowski seconded the motion to authorize the use of grant funds in the amount of $3364 for the FY25 Children's Book Account. There was no discussion. **The motion passed unanimously.**

Citizens' Comments: None

Trustees' Comments*:*

1- Robert LaChance announced that there will be no regular meetings of the Thompson Library Board of Trustees during the months of July and August, unless a special meeting is required.

Adjournment:

1- **Donna Lynch moved and Anna Naum seconded the motion to adjourn the meeting at 3:15 PM**.

Announcements:

1- The next Regular Meeting of the Library Board of Trustees will be held on Thursday, September 19, 2024 at 2:00 PM at the Library/Community Center.

Linda Kaplan

Linda Kaplan, Recording Secretary

LBT 6-13-2024