Board of Trustees

Minutes: Special Meeting, Friday, June 6, 2025 at 2 PM at the Library/Community Center

Members Present:	Robert LaChance, Linda Jarmolowicz, Donna Lynch, Bernadette Quercia, and Aileen Witkowski
Members Not Present:	Anna Naum
Staff Present:	Jared Jacavone, Library Director and Linda Kaplan, Recording Secretary
Guests Present:	Amy St. Onge, Thompson First Selectman

Robert LaChance called the meeting to order at 2:02 PM.

Secretary's Report:

1- **Donna Lynch moved and Linda Jarmolowicz seconded the motion to accept the Secretary's Report of May 15, 2025.** There was no discussion**. The motion carried unanimously.**

Correspondence:

1- Jared Jacavone stated that he had received notification of 2026 budget cuts.

Closed Executive Session:

1- **Linda Jarmolowicz moved and Donna Lynch seconded the motion to go into Executive Session at 2:17 PM. The Board of Trustees invited Amy St. Onge, First Selectman, and Linda Kaplan, Recording Secretary, to stay for the Closed Executive Session.** There was no discussion**. The motion carried unanimously.**

2- Jared Jacavone presented a Financial Report based on the proposed budget cuts for the next fiscal year. He explained that there would need to be minimum spending on any remaining funds from this year's budget. He reviewed every category of the library's proposed budget, explaining how he cut $20,000 from the coming year's budget based on the Finance Department's request and explained how the cuts would impact services.

3- The Board accepted the proposed budget cuts by consensus and came out of Executive Session at 3:35 PM.

Director's Report:

1- The Board reviewed the Director's Report. Jared Jacavone answered questions about the locations of the Little Free Libraries, which is being funded by memorial donations in honor of Mary Fatsi. He also discussed the duties of the new Program Coordinator, Fiona Celli, whose first day is Monday, June 9, 2025.

2- **Aileen Witkowski moved and Donna Lynch seconded the motion to accept the Director's Report as presented.** There was no discussion. **The motion passed unanimously.**

Old Business:

1- Jared Jacavone reviewed the Tool User Agreement Policy and answered questions regarding the types of tools in the selection.

2- **Aileen Witkowski moved and Donna Lynch seconded the motion to accept the Tool User Agreement Policy as written.** There was no further discussion. **The motion passed unanimously.**

New Business:

1- Jared Jacavone asked the Board to review the Poster Printing Policy for the next Board meeting

Citizens' Comments: None

Trustees' Comments*:* None

Adjournment:

1- The meeting was adjourned at 3:48 PM.

Announcements:

1- The next Regular Meeting of the Library Board of Trustees will be held on Thursday, July 17, 2025 at 2:00 PM at the Library/Community Center.

Linda Kaplan

Linda Kaplan, Recording Secretary

6/06/2025