Board of Trustees

Minutes: Regular Meeting, Thursday, May 15, 2025
at 2 PM at the Library/Community Center

Members Present:	Robert LaChance, Linda Jarmolowicz, Donna Lynch, Anna Naum, and Aileen Witkowski
Members Not Present:	None
Staff Present:	Jared Jacavone, Library Director and Linda Kaplan, Recording Secretary
Guests Present:	None

Robert LaChance called the meeting to order at 2:04 PM.

Secretary's Report:

1- **Donna Lynch moved and Linda Jarmolowicz seconded the motion to accept the Secretary's Report of March 10, 2025.** Aileen Witkowski corrected the minutes, saying that she was at the March 10th meeting, but had arrived late. There was no further discussion**. The motion carried unanimously.**

Correspondence: None

Financial Report:

1- Jared Jacavone reviewed the library's expenditures, the budget report, and collections reports.
2- **Donna Lynch moved and Aileen Witkowski seconded the motion to accept the Financial Report as presented.** There was no discussion**. The motion carried unanimously.**

Director's Report:

1- Jared Jacavone reviewed facility updates. He mentioned the discussion with the Building Committee about the walkway repair and installation of the second boiler.
2- Jared explained that the cooling tower blower bearing broke during Professional Development Day. He mentioned that a patron thankfully warned him that the cooling tower was making strange noises. He expects the cooling tower to be repaired within the next few weeks,
3- Ongoing library projects have progressed. Certain collections have been moved to different areas to accommodate the Unusual Objects Collection, and weeding reference books has been completed. Other weeding projects continue.
4- Jared has hired a new Program Coordinator, after search and interviews. Her first day will be June 9th.
5- Jared reviewed new and updated policies and introduced the Children's Summer Reading Program.
6- **Anna Naum moved and Donny Lynch seconded the motion to accept the Director's Report as presented.** There was no further discussion. **The motion passed unanimously.**

Old Business:

1- Jared Jacavone reviewed Professional Development Day, and explained that the staff was trained on conflict resolution, tactics for assisting patrons, and cross-training.
2- Jared reviewed the Volunteer Policy, Bulletin Board and Social media Policy, and changes to the Room Use Policy.
3- **Donna Lynch moved and Aileen Witkowski seconded the motion to accept the updated Room Use Policy as presented.** There was no further discussion. **The motion passed unanimously.**

New Business:

1- Jared Jacavone brought up his ideas for honoring Board member Mary Fatsi, who served on the Library Board of Trustees for 49 years. Using the memorial donations in honor of Mary Fatsi, he suggested setting up three or four Little Free libraries in various Thompson locations. The plaques on the Little Free libraries would have Mary Fatsi's name on them. The Board discussed choices of construction and color, as well as ideas for locations within the town.
2- **Anna Naum moved and Linda Jarmolowicz seconded the motion to approve up to $3000 to set up Little Free libraries in honor of Mary Fatsi.** There was no further discussion. **The motion passed unanimously.**
3- Jared briefly reviewed the Poster Printer Policy and the Equipment and Tool Loan Policy. He said that the policies would be brought up again at next month's Board meeting.

Citizens' Comments: None

Trustees' Comments: None

Adjournment:

1- **Linda Jarmolowicz moved and Donna Lynch seconded the motion to adjourn the meeting at 3:55 PM.** There was no discussion. **The motion passed unanimously.**

Announcements:

1- The next Regular Meeting of the Library Board of Trustees will be held on Thursday, June 12, 2025 at 2:00 PM at the Library/Community Center.

Linda Kaplan

Linda Kaplan, Recording Secretary

5/16/2025