Minutes Regular Meeting
Thursday, November 21, 2024 at 2 PM
at the Library/Community Center

Members Present: Robert LaChance, Mary Fatsi, Donna Lynch, Linda Jarmolowicz, Anna Naum, and Aileen Witkowski

Staff Present: Linda Kaplan, Recording Secretary

Guests Present: None

Members Not Present: None

Robert LaChance called the meeting to order at 2:05 PM.

Secretary's Report:

1- **Donna Lynch moved and Anna Naum seconded the motion to accept the October 22, 2024 Secretary's Report as corrected.** Linda Jarmolowicz pointed out an incorrect spelling: Under Old Business, Building and Grounds Updates, (c), the correct spelling of the sign maker is David Labbs. **The motion carried unanimously.**

Minutes of the Special Meetings:

1- **Donna Lynch moved and Anna Naum seconded the motion to accept the minutes of October 25, 2024 and November 13, 2024 as presented.** There was no discussion. **The motion carried unanimously.**
2- **Donna Lynch moved and Anna Naum seconded the motion to accept the minutes of November 1, 2024 as corrected.** Linda Jarmolowicz suggested that the wording be changed under the discussion with Michelle Giammarinaro, replacing " She has created an ad that can run" with "She has created an ad that can be published." There was no further discussion. **The motion carried unanimously.**

Approval of the Final Copy of the Library Director Job Description:

1- **Donna Lynch moved and Mary Fatsi seconded the motion to accept the final copy of the description of the Library Director's job.** There was no further discussion. **The motion carried unanimously.**

Executive Session:

1- The Board of Trustees decided to postpone the Executive Session until further notice.

Other Business:

1- The Board of Trustees agreed to keep all Library employees aware of "whatever might be going on during this interim period" on a weekly basis.

Trustees' Comments*:* None

Adjournment:

1- Mary Fatsi moved and Linda Jarmolowicz seconded the motion to adjourn the meeting at 3:30 PM. There was no discussion. **The motion carried unanimously.**

Announcements:

1- The next Regular Meeting of the Library Board of Trustees will be held on Thursday, December 19, 2024 at 2:00 PM at the Library/Community Center.

Linda Kaplan

Linda Kaplan, Recording Secretary

LBT 11-21-2024